

## **Rule 375-1-1-.03 General Administrative Definitions**

- (1) "Board" shall mean the Board of Driver Services of the State of Georgia.
- (2) "Commissioner" shall mean the Commissioner of Driver Services of the State of Georgia.
- (3) "Department" shall mean the Department of Driver Services of the State of Georgia.
- (4) "Electronic signature" means an electronic mark or symbol attached to or logically associated with a record and executed or adopted by a person with the intent to sign the record.
- (5) "Hearing" shall mean a right of the Department and of parties affected by any action of the Department who have filed an appeal pursuant to Ga. Comp. R. & Regs. 375-1-1-.06 to present relevant information, testimony, documents, evidence, and legal arguments as to why such action should or should not be taken.
- ~~(f)~~ (a) "Hearing Examiner" or "Hearing Officer" or "Reviewing Officer" shall mean an officer or employee of the Department or other person so designated by the Commissioner or the Board who shall be employed or appointed by the Department for purpose as needed and shall be authorized to exercise such powers as are given such persons by statute or rule.
- ~~(g)~~ (b) "Administrative Law Judge" or "ALJ" shall mean an employee of the Office of State Administrative Hearings so designated by the Chief State Administrative Law Judge to conduct a hearing and shall be authorized to exercise such powers as are given such persons by statute or rule.
- ~~(6h)~~ "Signature" shall mean the hand-written or electronic recording of a person's full legal name, without the use of nicknames or any other verbiage. In the event a customer is unable to write his or her name, he or she may provide a signature by making his or her customary mark.
- ~~(7i)~~ "Full legal name" shall mean an individual's first name, middle name(s), and last name or surname, without use of initials or nicknames. In the event a customer's full legal name exceeds the number of characters the Department can capture using its then existing technology, the customer's full legal name shall be recorded using the truncation protocol set forth in International Civil Aviation Organization (ICAO) 9303, "Machine Readable Travel Documents" Part IV Sixth Edition, 2005 or such other standard as required under state or federal law.

**Authority: O.C.G.A. §§ 10-12-12, 10-12-18, 40-5-4, 40-5-101, 40-16-1, 40-16-2, 40-16-3, 40-16-4, 40-16-5, ~~40-5-101~~.**

### **SYNOPSIS**

### **STATEMENT OF PURPOSE AND MAIN FEATURES OF PROPOSED RULE**

The purpose of the amendment is to update the existing rule and to refer to the new Ga. Comp. R. & Regs. R. 375-1-1-.06 which encompasses all appeal procedures.

### **DIFFERENCE BETWEEN EXISTING AND PROPOSED RULES**

This proposed amendment would refer to the new rule and reflect the requirements therein.